



## 2010 ST. AGNES AUCTION – “VIVA LAS VEGAS” CLASS PROJECT GUIDELINES

The Auction Committee is requesting that each class complete a “Class Project”. This item will be part of the Live Auction on Saturday, March 27, 2010 at Carondelet High School. The Class Projects are the highlight of the evening and are a major source of revenue for the school – be creative! Please note that the person who is in charge of Class Project may use the cost of making the project toward their Family Donation (receipts will need to be submitted no later than April 12, 2010). The Auction Project Family Donation Form must be submitted to the Auction Chairs by the Family Donation deadline. This information and applicable forms are available on the school website, under “School Info/Auction” or [www.stagnesconcord.com/schoolinfo\\_auction.html](http://www.stagnesconcord.com/schoolinfo_auction.html)

### **Project Style:**

Last year the classes did a great job at keeping the Projects generic – keep that in mind as you create/design your Project. It’s great to have the children participate, so long as the Project will still appeal to all attending the Auction. Here is an example - one Project for the 2008 Auction was a large wooden swing, with a photo flag of the children. It was purchased by a family from a different grade and they passed along the flag to one of the 3<sup>rd</sup> Grade families.

### **Class Project Reimbursement:**

The Project Coordinator for each class may be reimbursed up to \$200, provided receipts are turned in no later than Monday, April 12, 2010. The purpose of the reimbursement is to help offset the cost of your Class Project; however, we encourage you to solicit donations from family, friends, work, and/or local businesses (if you plan to solicit a local business, you must check with the Donations Coordinator, Patricia Aliotti, prior to your request to see if we have already requested/received a donation from that business).

***IMPORTANT - We will no longer be able to accept/assign any family donations directly to the Projects.*** Thus, if you will be requesting an additional donation from the families in your class, you will need to solicit them directly. Please keep in mind that these are tough economic times, so you may have families that are not able to help financially and it must be on a volunteer only basis.

### **Delivery to and from Auction:**

It is up to the Project Coordinator for each class to make sure that the Project is delivered to Carondelet on Friday, March 26, 2010 between 4 and 7 p.m. Also, if it is a large project that cannot fit in a car, then you must also arrange to have transportation available that night to have the Project delivered to the winning bidder’s home. All Projects must be removed the night of the event before the cleanup crew is finished (about midnight).

### **Contact Information:**

If you have any questions, please contact the Classroom Projects Coordinator (all classes), Therese (daSilva) Afinowicz at [tmdasilva@astound.net](mailto:tmdasilva@astound.net) or call 925-429-0478. Thank you.

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