

Saint Agnes School

eScrip Registration Instructions

The following are instructions for registering with the eScrip program. This is meant as a quick start guide in addition to the on-line help you will find on the website.

To get started, please go to the website www.escrip.com and click on **Sign Up**

Support Registration

Step One

- Select either **Group Name** or **Group ID** by clicking on the desired radio button
- Enter the name or ID into the data box and click on **SEARCH**

Group Name: St Agnes (the name has to be entered exactly as stated)
Group ID: 136920759

- After the results appear, click on **St Agnes** and then click on **NEXT**

Next Steps

- **Step 2:** Enter all the required personal information, including your email address and click on **NEXT**
- **Step 3:** Register your Grocery and eScrip Community cards and click on **NEXT** (if you do not have all of the cards, you can update your account later)
- **Step 4:** Register Additional Debit & Credit cards and click on **NEXT**
- **Step 5:** Register Retail & Gift Cards and click on **NEXT**

Step 6

- Check you entries and make any changes/updates as necessary (Note: If you have not registered any cards yet, you must register at least one to complete the registration process)
- If you are satisfied with the summary, click on **CONFIRM**

Almost Done...

- Print a copy of your "Thank You Page" and take note of your Support ID Number and Username so that you can access your account in the future
- Click on "Create Your Own Password"
- Enter and Re-enter your desired password and click on ENTER

Managing Your eScrip Account

On the eScrip Home page, click on **My eScrip**, enter your **Support ID** and your **password**

- You can register additional cards
- View monthly statements for your account activity
- Update your personal profile